Canvas Gradebook

The Learning Innovations Team
Zoom Housekeeping

• **For questions**: use Chat or unmute your Microphone.
• **For nonverbal feedback**: Select Participants and use the icons at the bottom of the window.
• **Slides and Survey**: Provided via a link in the chat near the end of the presentation.
Today’s Objectives

• Locate and navigate the gradebook
• Organize and filter assignments within the Gradebook
• Review column settings
• Grade assignments using the Speed Grader
Let's get started with Gradebook

We are going to screen share.

If you have a Canvas course, please follow along in your course space.
Tech Time

• Assignments – Categories and "Assignment Groups"
  – Dropping of Lowest Grades
  – Weighted Grades
  – Unpublished Assignments and the Gradebook

• Gradebook Navigation
  – Individual view
  – Gradebook history
  – Student information

• Views and Filters
  – Arrange by
  – Filters
  – Statuses and Color codes
  – Sections (if Cross Listed)
Tech Time

• Column Settings and Entering a Manual Grade
  – Sort by
  – Message Students Who
  – Grade curving
  – Setting a default grade
  – Entering Grades as Points or Percentages
  – Grading policy for individual columns
  – Settings Cog
  – Missing and Late Grade policies
  – Grade Posting policies for whole gradebook

• WSU Grade Sync – Preparing for final grade submission
Tech Time

• Accessing SpeedGrader
  – Via individual assignment
  – Via Gradebook column
  – Via To Do

• Navigating through SpeedGrader
  – Sorting results by student name, alphabetically, or submission date
  – Posting or hiding grades
  – Grading tools overview
  – Assignment Comments
Resources

• Canvas Gradebook Guides
• How do I use the Gradebook?
• How do I use the icons and colors in the Gradebook?
• WSU Grade Sync
  – Preparing for Final Grade Submissions (Canvas --> myWSU)
  – How to Submit Final Letter Grades to myWSU Grade Roster
Thanks for attending!

Let’s explore the possibilities together!

aoi.li@wsu.edu
li.wsu.edu

How did we do?

https://tinyurl.com/WSU-AOI-EventSurvey