

AOI-Blackboard Overview for Instructors

- In this video, we will review a few methods for sharing your Panopto videos within your Blackboard course space. I'll start with the default method of sharing your videos with your students.

Because Panopto is a tool within Blackboard, you and your students can access your Panopto videos by going to Tools and going to Panopto Content. This takes you to the Video folder that's associated with your class course space. You and the students will see all of the videos that you have created for that course space. By default, students will be able to see all videos at the same time. And they will see the video that's most recently recorded at the top of the page.

Now, you have options for configuring and changing this default. To change the availability of each recording, you can hover over the recording that you want to change. Click Settings. And in Overview, scroll down to the Availability.

Now, you can see with this video, I set that availability to start at a certain date and time. This automatically saves within Panopto. And you can just simply close out of the menu. As you can see, it lets me know that this video will not be available to users until that date and time that I set.

You can change the order that the videos appear in in the folder by going to the folder level settings here. When I click on the Folder settings and I go down to Order, I ensure that the Set the Display Order for the Folder is checked. And then that allows me to drag and drop the videos in any order that I think would be best for my course. Again, this saves automatically. And when I close out, Panopto updates to reflect those changes that I made in the Folder settings.

Now, I can have the students still navigate to this course folder but create a tool link that would appear in the sidebar navigation of Blackboard. I'll show you how to make that now.

The first thing that I want to do is ensure that the Edit mode is turned on. And once that Edit mode is turned on, I will see this plus sign that appears in the upper left-hand corner of the sidebar. When I hover over that, I want to go ahead and select Tool Link because, again, Panopto is a tool within Blackboard.

And I can name this whatever I would like. If you've talked to your students about Panopto and they would know what that term is, you can name it Panopto. If not, you might want to call it something like Course Videos or Videos. But since we're in training and we know what Panopto is, I'm going to go ahead and label mine Panopto.

Now, in this Type drop-down menu, I want to make sure that I select Panopto Course Tool. And if I check Available to Users, that would mean that this tool link would be available in the

sidebar navigation immediately to viewers. If I didn't want it and I wanted to make it visible later, I would just uncheck that. And I'm going to do that and go ahead and hit Submit.

I can see down here that we've created that Panopto tool link. And I can drag this up to wherever in the sidebar that I feel is best.

Now, again, as we have mentioned, this is not available to users. I know that by the square with a line through it. And if I hover over that, it tells me that it's hidden from students.

When I'm ready to make that visible to students, I can just come over here and click Show Link. Now that's available for students to click on. And with one click instead of two, they will be able to get to that Panopto course video folder.

Now let's say that I would rather have these videos embedded within the content within my Blackboard course space. I'll show you a few options for that, as well.

I've created this Viewing Options tab so that you can see the look of different methods for sharing your Panopto videos. Now, again, these all get to the same result. Students are able to see the video. However, whichever one you choose depends on how you have your content organized and what would be best for your course.

So the first sharing method I'll show you is the hyperlink text. So as you can see, when students click on that hyperlink, it will open that video in a new tab in their browser. This next one is the embedded video option. Students are able to play the video from within this embedded video window, or they can also use this arrow symbol here. And if they click that, it will actually open that again in a new tab in the Panopto viewer.

Now, if you have chosen to utilize the Embed YouTube feature within your Panopto video, we like to mention that the YouTube video does not always play through seamlessly if students are watching it embedded in the content area. So if you have used that Embed YouTube feature, make sure that you either let the students know that they will need to use this option of opening it in the Panopto viewer, or just don't use this embedded video option for sharing.

Next is a web link. And the web link does look similar to the hyperlink text. However, with the web link, they're simply able to click on that title. And, again, it opens that video in a new browser tab.

The fourth option is actually the method that you would use to share your video if you were interested in having your Panopto quizzes integrate with the Blackboard grade book. This is the one and only way you should share your video if you want those quizzes to integrate with the grade book. And I will show you how to create all these sharing options.

So I'm going to create a new content area to show you how to create each of these sharing methods. You may already have content area and spaces that you want to share your videos within. But I'm going to go ahead and create a new content area.

So I'm going to go back to that plus sign. And I'm going to select Content Area. And this time I will call it Class Videos. And I'm going to just go ahead and make it available to users right away. And I'll take and drag this up by our Panopto.

So now, because I'm going to be sharing it within content in my Blackboard course space, I'm just going to go ahead and I'm going to hide that shortcut to the Panopto folder. Because I'm going to need to use that, as you will see, for sharing items, but I don't want students to be able to access the folder directly. I want to have them access videos within the content area of Blackboard.

So the first thing I need to do for all of these sharing methods is to get the Share link from the Panopto video. So I'm going to use that Panopto tool link we created. And I'm going to go ahead and go to this lecture two. And I want to get the Share link for this video.

So I'm going to go ahead and hover over the video and go to the Share menu. Under the Share menu, you see this link at the top. I'll go ahead and select that and copy it to my clipboard.

I'm going to come back here and go to Class Videos. And now we're ready to start sharing those videos within our Blackboard content. So the first I'll show you how to make is the hyperlink text.

So I'll go up here to Build Content. And I'll create an item. And I'll actually just title this the title of the video. You could name this anything. Some people create a to-do list for students each time, but I'm just going to go ahead and stick with the title of the video.

And I'll let the students know that they need to watch this video. And I'm going to highlight the text that I would like to have hyperlinked. Once that's hyperlinked, I will go ahead and go up here and select this Edit or Insert Link option.

I'm going to paste to that Share link that we got from Panopto. And I'm going to go ahead and open it in a new window. This is what allows the students to be able to click on that hyperlink text and have it open in a new web tab seamlessly for them.

Now I'll select Insert. And you can see that I've created this hyperlink text. Again, like other items with Blackboard, you're able to attach supplemental materials and also set visibility permissions, as well.

So I'll go ahead and hit Submit. And now I have that first hyperlink text that we've shared. If I click on that, it will open up, and students can see that video in the new tab.

Next, I'll do the embedded video option. So I'm going to go ahead and go to Build Content again. And I'm going to go to Item. Again, I'm just going to title it the name of the video. And when I click in here, I'm actually going to go to this Mashup. And from the Mashup, I want to select Panopto video.

Now, because I'm in Admin, I see more video folders than you will. But as an instructor, it will take you directly to the Panopto video that's associated with your course space. So I'm going to go down to the video that I would like to select. And I'll click Insert Video.

You can see I have the video frame here. Again, just like before, we can attach supplemental materials and set the visibility options. And then when I hit Submit, you can see I have that embedded video link.

Now, if you are following along and you go to that Mashup drop-down, and you don't see the Panopto option, you can scroll down to customization. And then you can go to Tool Availability. And you'll want to scroll all the way down to Panopto.

And you just want to ensure that there's four Panopto options here. And you just want to make sure that all of the boxes that can be checked are checked. And that will just make sure that all these features that we're going over for sharing are available to you in your course space. So go ahead and click Submit. And we'll go back to our class videos.

So next, we're going to go ahead and create that web link. I'm going to go back up to Build Content and Web Link. Again, I'm going to title. And then we'll paste again that Share link that we had gotten before.

Same thing as before. You have the option for a description. You want to make sure that you're opening this in a new window. And then you're also able to set visibility options here, as well. Now, when I hit Submit, if we go down, we'll see we have that web link where they're able to click directly on the title. And it opens in a new browser tab.

Now, finally, I'll show you how to share your video if you're interested in having those Panopto quizzes integrate with the Blackboard grade book. So I'm going to go to Build Content and Panopto quiz. Again, if for any reason you're not seeing Panopto quiz, navigate to that Customization and Tool Availability, and make sure that all the Panopto boxes are checked and are visible.

So again, we're going to go to Build Content and Panopto quiz. So I can just, again, name this the title of the video. And I can add a short description here if I want. You can let students know what the video is about or that there are tests that they will be taking and that will be for credit. You can add any supplemental materials, if you need to.

And then the important part is this Grading section here. I'm going to go ahead and enable Evaluation. And I'll type in the points possible.

And so with this points possible, what Panopto does is it looks at the total number of questions that you have created within your video. And it divides the points possible evenly among those questions. So within Panopto, you can create quizzes with multiple questions. And within one video, you can have multiple quizzes. But what this does is it takes the total number of questions and divides the total points possible evenly among those.

Again, like with other assessments within Blackboard, you are able to set a due date. And if students watch the video and take the test after that due date, it's marked as late. And you're also able to set visibility options here. So I'm going to hit Submit.

And now I'll go down and we have that look for that link if I want my Panopto quizzes to integrate with the Blackboard grade book. Now I'm going to go ahead really quick and I'm going to go down to our grade book. And I'll show you that we have now-- sorry about that-- that we now have that soil formation-- I've done this twice-- that we now have that soil formation as a column in the Blackboard grade book.

So if I go back to that link, I want to go ahead and I want to click on that link. And the first time that I do, Panopto will ask, what video do you want to associate with this new column in the grade book? So I'm going to click on the soil formation video.